

Registered charity No 221026
Company Limited by Guarantee, No 594860

ENVIRONMENTAL PROTECTION UK
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

ENVIRONMENTAL PROTECTION UK
REPORT OF THE BOARD OF TRUSTEES

The Board of Trustees present their report and the accounts for the year ended 31 March 2009.

Members of the Board of Trustees

The directors, being members of the Board of Trustees, who served during the year, are shown below:

Alan Blissett
David Burland
Paul Cooney - Chairman
Bob Crosby
Robert Deller
Steven Dobson - Treasurer
Martin Eversfield
Mervyn Fleming - resigned 7th October 2008
Jim Hanna - appointed 7th October 2008
Nigel Kerr - Deputy Chairman
Kevin Leyden
Faye McAnulla
Philip Thompson
Elizabeth Smith
Neil Turner
Kevin Whitty
Andrew Wiseman

Company Secretary

Andrew Wallace

Registered Office and Business Address

44 Grand Parade, Brighton BN2 9QA

Auditors

Hillier Hopkins LLP, Charter Court, Midland Road, Hemel Hempstead HP2 5GE

Bankers

Unity Trust Bank plc, Nine Brindleyplace, Birmingham B1 2HB

Registered Charity, Number 221026

Company Limited by Guarantee, Number 594860

ENVIRONMENTAL PROTECTION UK

TRUSTEES' ANNUAL REPORT

About Environmental Protection UK

The Charity is a registered charity and a company registered in England and Wales, limited by guarantee and not having share capital. The principal activity is to secure environmental improvement through the reduction of air pollution, noise pollution and land contaminants, while having due regard for other aspects of the environment. The Charity originated in 1898 as the Coal Smoke Abatement Society and has widened its interests and the source of its activities and influence.

Environmental Protection UK is recognised nationally and internationally for its balanced arguments and response to issues, its integrity and promotion of public education. We make representations to government, other authorities, industry and commerce on matters relating to air quality, noise pollution and land contamination. This includes drafting of legislation and standards, technical matters and local and national issues. Our subsidiary trading company, Environmental Protection Trading Limited, organises conferences and workshops and produces a wide range of publications on current pollution issues.

Environmental Protection UK membership is largely made up of organisations with a direct involvement in environmental protection: industry, local authorities, universities and colleges, professional institutions, environmental consultancies and regulatory agencies. We also have a significant number of individual members with a particular interest in our activities, and have attracted a significant number of new student members this year.

The Charity provides a focus for dialogue between environmental protection specialists through national meetings, regional activities, conferences, seminars and workshops. We aim to influence the environmental agenda and position environmental issues in a broader social and economic context by contact with policy makers, research work and co-operation with other interest groups.

Structure, Governance and Management

Members of the Board of Trustees are the Directors of the company and act as trustees of the Charity in all matters arising from its registration under the Charities Act.

The Board of Trustees controls the Charity on behalf of the members, and sets the overall mission, direction and strategy for successful fulfilment of the Society's purposes and continued development as a viable enterprise. It delegates implementation and the day-to-day management to the Chief Executive, Philip Mulligan.

Policy direction is determined by Council, made up of appointees from our regional divisions. A policy committee for each of our three policy areas delegates work to our policy officers and reports to Council.

Appointment to Board of Trustees

Under the Charity's Articles of Association the Board of Trustees may consist of up to eighteen members, ten of whom are elected by each of the regional divisions. All trustees are elected for a three year period.

Environmental Protection UK recognises the importance of proper induction of and training for new Trustees. Following our recent review of governance arrangements, we have implemented a formal induction process for new Trustees.

Trustees Statement of Responsibilities

Charity and company law requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its income and expenditure for that period. In preparing those financial statements, the Board of Trustees follow best practice and:

- select suitable accounting policies and apply them consistently;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue its activities.

ENVIRONMENTAL PROTECTION UK
TRUSTEES' ANNUAL REPORT (continued)

Internal Controls

In recognition of its responsibilities for the Charity's system of internal control, the Board of Trustees has established control systems that aim, in part, to provide reasonable but not absolute assurances against material misstatement or loss. The controls in place include:

- Authorisation controls by responsible personnel to ensure that only transactions which are necessary and fall within the scope of the charity's operations are undertaken, and that alterations or amendments to existing records are properly authorised;
- Recording controls that ensure that only authorised transactions are taken into the accounting records. Elements of these controls comprise segregation of duties among personnel and checking reports against input source documents;
- Employment of suitably qualified and experienced staff to take responsibility for the key areas of the company's business; and
- Preparation of forecasts and budgets which allow the Board and the Chief Executive to monitor the key business risks and financial objectives and identify variances.

The Trustees have reviewed and continue to review the effectiveness of the system of internal control through delegated authority to appropriate personnel. The reviews carried out in the financial year ended 31st March 2009 have not revealed weaknesses in internal control resulting in material losses, contingencies or uncertainties which the Trustees regard as material therefore requiring disclosure in the financial statements or the auditors report on the financial statements.

Risk Statement

The Board of Trustees reviews regularly the major risks to which the charity is exposed. Internal risks are minimised by regular review of transactions and projects to ensure consistent quality of delivery for all operational aspects of the charity, and by employing suitably skilled and qualified personnel.

Achievements and Performance: Activities Review

The year ended 31st March 2009 was the second year of Future Focus, our five-year strategic plan, and our first full year as a re-branded organisation. It has been a very good year for us in terms of policy achievements and raising our profile, and some of our activities in our three core areas are as described below:

In Air Quality and Climate Change our achievements included:

- Engaging closely with government to ensure our members' views are heard on DEFRA's attempt to gain an air quality limit value derogation from Europe on PM10 and NO2.
- Working with LACORS to develop a guidance document for local authorities (England and Wales) to use when assessing planning applications for biomass plant, including useful templates and screening values.
- Influencing the government's position on biomass to acknowledge the fact that biomass deployment should centre on high (emissions) quality plant, and to be geographically targeted to manage the effects on air quality.
- Supporting the Biomethane for Transport Forum with secretariat provision and hosting a Shell Step student intern to develop web resources.
- Holding a successful event in December for Dispersion Modellers

In Noise, our reputation has grown massively during the year due to a combination of hard work, insightful campaigning and progress within government on noise issues. We have:

- Successfully lobbied at a European level on tyre noise
- Gained BBC coverage on noise issues several times during the year
- Influenced the content of government Noise Action Planning Guidance
- Taken over secretariat support for the All Party Parliamentary Noise Reduction Group
- Worked to ensure noise is considered in regard to wind farms
- Raised the issue of noise with the Department for Transport

ENVIRONMENTAL PROTECTION UK

TRUSTEES' ANNUAL REPORT (continued)

Achievements and Performance: Activities Review (continued)

We have also made great progress in Land Quality this year. We have developed a greater focus to our land work and despite the industry being hit early and heavily by the credit crunch, we continued to raise our profile. Some of our highlights include:

- Responding to increased public interest in growing food plants by raising awareness of the possible contamination of soil, especially in certain 'disused' urban sites
- A concerted lobby of the UK government to support the adoption of a European Soil Framework Directive
- Gaining representation on the new National Brownfield Forum
- Gaining representation on the steering group for development of Land Condition Skills Development Framework
- Participation in the development of SuRF UK (Sustainable Remediation Framework UK)

There are also policy achievements that span our three areas. These include:

- Greater networking and cooperation with related organisations such as LACORS and CL:AIRE
- Our contribution to debate around the Planning Bill/Act and new or renewed alliances with other environmental NGOs
- Increased contact with a wider range of government departments such as CLG and DfT
- Building on our relationships with key government stakeholders such as Defra, for example the visit of Hilary Benn to our offices in Brighton
- Building on our relationships with key regulatory stakeholders such as the Environment Agency and SEPA, for example securing renewed funding for the Pollution Control Handbook, and Lord Chris Smith speaking at our AGM
- Consistently providing high quality topical events that are reviewed very favourably by delegates and which cover important policy information
- Work on Heathrow that was picked up by national TV
- Responding to a number of consultations that cross-cut our work such as those on eco-towns, renewable energy and children's health and environment

Achievements and Performance: Financial Review

The Statement of Financial Activities is shown on page 8. The Charity's funds decreased in the year by £38,167 (increase of £16,640 in the year to 31st March 2008). This comprised a decrease in the general fund of £69,201 (2008 - increase of £1,438), and an increase in restricted funds of £31,034 (2008 - decrease of £18,078).

This has been a challenging year financially for the organisation, and many of our income streams have been affected by the general economic environment. The Board has made some difficult decisions about the structure of the organisation in order to cope better with an external economic environment that we do not expect to improve significantly in the near term. We have further reduced our cost base for the new financial year, while ensuring that we have the capacity to continue our vital work, and have made what we believe to be cautious but realistic assumptions about future income streams. We have recently attracted new funding for project work, shown by the movements and balances of our restricted funds. The Environment Agency has provided funding for us to develop an online version of the Pollution Control Handbook, which we anticipate will contribute significantly to our general fund in years to come.

ENVIRONMENTAL PROTECTION UK

TRUSTEES' ANNUAL REPORT (continued)

Plans for future periods

Despite difficult economic conditions during the last year we have continued to make significant progress towards achieving the objectives set out in our five-year strategic plan. Our policy work is strengthening in all areas and we have done important work in raising our local, national and international profile. We will continue to work with new and existing partners, our divisions and our contacts to develop our membership base and increase local divisional activity, and increase the contribution from our trading arm by continuing to provide consistently high quality and relevant workshops, seminars, conferences and publications. We are working hard to attract funding for projects that will enhance understanding of environmental issues among our members and among decision makers locally, nationally and internationally, and to further develop our resources in order to expand our influence.

Reserves Policy

It is the policy of the Trustees to maintain sufficient general funds to enable the Charity to meet unforeseen costs or cover a shortfall in expected income. A significant part of our general fund is represented by fixed assets. These assets cannot be quickly converted into liquid funds, and so we intend to maintain a general fund equivalent to at least six months' general fund expenditure to allow sufficient time to deal with a catastrophic change in our circumstances. At the balance sheet date, six months' general fund expenditure was £294,361, and therefore we have fallen short of our target by £7,208.

We also aim to maintain a level of general funds freely available for use (being cash, or near-cash equivalent) of at least two months' general fund expenditure. This is to ensure we would be able to meet our day-to-day commitments while implementing a strategy for dealing with a temporary or permanent negative change in circumstances. At the balance sheet date, two months' general fund expenditure was £98,120. In this very difficult year we have seen our freely-available funds fall short of our target, and the Board is implementing measures to improve our liquidity as well as our overall general fund balance in the next year, with the aim of achieving both targets by the end of the period covered by our strategic plan.

Investment Policy

The Board of Trustees is responsible for the Investment Policy of the Charity. The policy, which is periodically reviewed, is to maximise returns on investments, both in terms of income and capital gain, while minimising risk. The return on investments is considered to be satisfactory.

Environmental Protection Trading Limited

The Society's wholly owned trading subsidiary carries out non-charitable trading activities for the charity to promote the aims of the Charity. Profits are donated to the Charity.

Statement of disclosures to the auditor

- (a) so far as the Trustees are aware, there is no relevant audit information of which the auditors are unaware, and
- (b) we have taken all steps that we ought to have taken as Trustees to make ourselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Auditors

Our auditors, Hillier Hopkins LLP, have indicated their willingness to continue in office.

By order of the Board of Trustees



Andrew Wallace
Company Secretary

21st May 2009

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
ENVIRONMENTAL PROTECTION UK
FOR THE YEAR ENDED 31 MARCH 2009**

We have audited the financial statements of Environmental Protection UK for the year ended 31st March 2009, set out on pages 8 to 16, which comprise the Statement of Financial Activities, Balance Sheet and related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the trustees and auditors

The trustees' (who are also directors of Environmental Protection UK for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

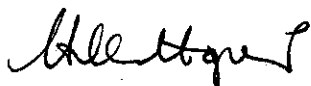
We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
ENVIRONMENTAL PROTECTION UK
FOR THE YEAR ENDED 31 MARCH 2009

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the charitable company's affairs as at 31st March 2009, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Annual Report is consistent with the financial statements.



Hillier Hopkins LLP
Chartered Accountants
and Registered Auditor

Charter Court
Midland Road
Hemel Hempstead
Herts. HP2 5GE

Date: 9 June 2009

ENVIRONMENTAL PROTECTION UK

Statement of Group Financial Activities for the year ended 31st March 2009

	Notes	Unrestricted Funds 2009 £	Restricted Funds 2009 £	Total Funds 2009 £	Total Funds 2008 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income: Subscriptions	1	185,423	-	185,423	193,887
Activities for generating funds					
- Publication and Event Sponsorship		66,400	-	66,400	64,000
- Donations		3,650	-	3,650	3,297
- Secretariat fees		7,500	-	7,500	13,918
- Rental income		12,645	-	12,645	5,271
- Event Fees		126,296	-	126,296	158,990
- Publication Sales and Advertising		107,307	-	107,307	99,593
- Divisional Activities		13,057	-	13,057	16,914
Investment income		2,375	-	2,375	7,852
Incoming resources from charitable activities:					
Government Grants:					
- The Scottish Government	2	-	20,303	20,303	17,581
Projects	4	-	93,170	93,170	48,200
Other incoming resources:					
Profit on sale of investments		-	-	-	644
TOTAL INCOMING RESOURCES		524,653	113,473	638,126	630,147
RESOURCES EXPENDED					
Charitable activities					
Charity and subsidiary activities		538,609	82,439	621,048	585,155
Divisional activities		15,441	-	15,441	26,517
Costs of generating funds		26,424	-	26,424	17,804
Governance costs		8,248	-	8,248	11,332
TOTAL RESOURCES EXPENDED	3	588,722	82,439	671,161	640,808
NET OUTGOING RESOURCES FOR THE YEAR		(64,069)	31,034	(33,035)	(10,661)
Other recognised gains and losses:					
(Loss)/unrealised surplus on investment revaluation		(5,132)	-	(5,132)	(5,979)
NET MOVEMENT IN FUNDS after revaluation	17	(69,201)	31,034	(38,167)	(16,640)
Funds at 1st April 2008		356,354	22,000	378,354	394,994
Funds at 31st March 2009		287,153	53,034	340,187	378,354

All of the above results are derived from continuing activities.

The Notes on pages 10 to 16 form part of these accounts

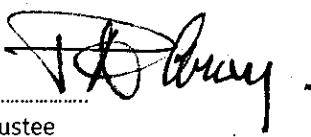
ENVIRONMENTAL PROTECTION UK

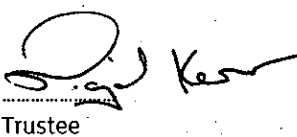
Balance sheets as at 31st March 2009

	Notes	GROUP		CHARITY	
		2009 £	2008 £	2009 £	2008 £
FIXED ASSETS					
Tangible Assets	1/9	337,065	341,918	337,065	341,918
Investment in subsidiary	10	-	-	2	2
		<u>337,065</u>	<u>341,918</u>	<u>337,067</u>	<u>341,920</u>
CURRENT ASSETS					
Debtors	11	111,116	118,566	119,949	115,795
Stock of publications	1	15,192	14,469	-	-
Quoted investments	12	22,382	27,514	22,382	27,514
Bank and cash balances		51,902	33,285	10,625	26,201
Funds held by Divisions		28,512	27,947	28,512	27,947
		<u>229,104</u>	<u>221,781</u>	<u>181,468</u>	<u>197,457</u>
CREDITORS: Amounts falling due within one year:	13	(147,243)	(92,731)	(99,610)	(68,409)
NET CURRENT ASSETS		<u>81,861</u>	<u>129,050</u>	<u>81,857</u>	<u>129,048</u>
CREDITORS: Amounts falling due after one year:					
Mortgage repayments	14	(78,739)	(92,614)	(78,739)	(92,614)
NET ASSETS		<u>340,187</u>	<u>378,354</u>	<u>340,185</u>	<u>378,354</u>
Representing					
GENERAL FUNDS					
Freely available for use		49,191	127,414	49,189	127,414
(including revaluation reserve of £1,545: 2008 - £4,296)					
Fixed assets less associated borrowings		237,962	228,940	237,962	228,940
TOTAL GENERAL FUNDS	17	<u>287,153</u>	<u>356,354</u>	<u>287,151</u>	<u>356,354</u>
RESTRICTED FUNDS	4/17	<u>53,034</u>	<u>22,000</u>	<u>53,034</u>	<u>22,000</u>
TOTAL FUNDS		<u>340,187</u>	<u>378,354</u>	<u>340,185</u>	<u>378,354</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The accounts were approved by the Board of Trustees on 21st May 2009 and signed on its behalf by:


Trustee


Trustee

The Notes on pages 10 to 16 form part of these accounts

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

1 ACCOUNTING POLICIES

a. *Basis of accounting*

The accounts have been prepared under the historical cost convention as modified by the revaluation of investments and in accordance with the Companies Act 1985 and the Statement of Recommended Practice, Accounting and Reporting by Charities issued in January 2005.

The statement of financial activities and balance sheet consolidate the financial statements of the charity and its subsidiary undertaking Environmental Protection Trading Limited. The results of the subsidiary are consolidated on a line by line basis.

The Charity has availed itself of paragraph 3(3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the Society's activities. No separate SOFA has been presented for the charity alone as permitted by section 230 of the Companies Act 1985 and paragraph 304 of the SORP.

b. *Fund Accounting*

The General Fund consists of those funds which the Charity may use in furtherance of its objectives at the discretion of the Board of Trustees. The restricted funds are monies raised for, and their use restricted to, specific purposes.

c. *Income*

Subscriptions are taken to revenue when received except subscriptions in advance which are carried forward until the period to which they relate. Income and resources from grants where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Donations and legacies are credited to the statement of financial activities on a received basis. All other income is credited to the statement of financial activities on a receivable basis.

d. *Expenditure*

Direct charitable expenditure comprises costs incurred wholly or mainly in support of the Charity's charitable and operational work. These costs are regarded as an integral part of carrying out the direct charitable objectives of the Charity. Where identifiable, expenditure incurred directly in connection with projects is allocated directly to those projects. As the Society does not maintain analysis of time occupied by staff engaged on projects, other costs, including staff time and overheads, are estimated by the Society and attributed accordingly. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fee and costs linked to the strategic management of the charity.

e. *Tangible fixed assets and depreciation*

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. No depreciation is charged on freehold land. The Charity's policy is to depreciate freehold buildings over a fifty year period, however the building is maintained to a high standard and improvements made from time to time. As a result, the Board of Trustees consider that the useful economic life of the freehold building is so long and the expected residual value, based on current valuation, so high that the depreciation charge and accumulated depreciation are not material. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

i Freehold land	Nil
ii Buildings	2% per annum
iii Office furniture, fixtures and equipment	33.3% per annum, on cost

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

1 ACCOUNTING POLICIES (continued)

f. *Operating Leases*

Rentals payable under operating leases are charged to the statement of financial activities as incurred.

g. *Pension costs*

The Charity makes matching defined contributions, of up to 7% of basic gross salary, to individual employees personal pension plans. These contributions are charged in the accounts when incurred.

h. *Taxation*

The Charity is a registered charity and, therefore, it is not liable for income tax or corporation tax on income derived from its charitable activities. Profits retained by its subsidiary are liable to corporation tax.

i. *Stock of Publications*

Stock of publications is included at the lower of cost and net realisable value.

j. *Investments*

Investments are stated at market value at the balance sheet date. The SOFA includes net gains and losses arising on revaluations and disposals throughout the year.

k. *Method of Consolidation*

The financial statements consolidate the accounts of Environmental Protection UK and its subsidiary undertaking, Environmental Protection Trading Limited.

2 GRANT FROM THE SCOTTISH GOVERNMENT

For the period 2008/9 the Charity received a grant from The Scottish Government's Environmental Quality Directorate for core funding of Environmental Protection Scotland.

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

3 ANALYSIS OF TOTAL RESOURCES EXPENDED

	Unrestricted Funds 2009 £	Restricted Funds 2009 £	Total Funds 2009 £	Total Funds 2008 £
Charity activities (including subsidiary):				
Staff costs (including NI and Pension costs)	297,108	42,880	339,988	287,067
Other costs				
Printing and design costs	56,874	-	56,874	55,706
Stationery & supplies	7,274	-	7,274	11,642
Postage	19,218	-	19,218	20,060
Relaunch and Strategic Plan	-	-	-	13,519
Subscriptions	6,656	-	6,656	6,297
Events, direct costs	64,774	-	64,774	87,907
Projects, direct costs	2,599	39,559	42,158	27,717
Premises costs	27,031	-	27,031	25,138
Training	876	-	876	547
Mortgage interest costs	6,174	-	6,174	8,907
Communications costs	3,815	-	3,815	5,730
Travel costs	10,637	-	10,637	8,705
Other costs	7,499	-	7,499	13,466
Marketing Costs	4,751	-	4,751	-
Bad debts	-	-	-	-
Bank and credit card charges	4,665	-	4,665	4,409
Software and website costs	7,203	-	7,203	5,300
Equipment lease rentals	2,673	-	2,673	2,653
Depreciation, office furniture & equipment	6,627	-	6,627	6,725
Equipment purchase (note 1e)	487	-	487	348
Adjustment to VAT input tax (note 5)	2,390	-	2,390	(5,320)
Less: increase in stock of publications	(722)	-	(722)	(1,368)
Total other costs	241,501	39,559	281,060	298,088
Total society activities	538,609	82,439	621,048	585,155
Divisional activities	15,441	-	15,441	26,517
Costs of generating funds				
Staff costs	22,732	-	22,732	16,920
Other fundraising costs	3,692	-	3,692	884
Total costs of generating funds	26,424	-	26,424	17,804
Governance costs				
Auditors' remuneration - audit fees	6,770	-	6,770	9,406
Trustees' reimbursements	1,478	-	1,478	1,926
Total governance costs	8,248	-	8,248	11,332
TOTAL RESOURCES EXPENDED	588,722	82,439	671,161	640,808

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

4 RESTRICTED FUNDS

During the year the Charity undertook a number of projects, three continuing from the previous year, which have either been completed or, where continuing, balances have been carried forward to 2009/10.

	Balance at 1st April 2008 £	Funds Receivable £	Direct Costs £	Allocation of staff costs and overheads £	Balance at 31st March 2009 £
PROJECTS					
Noise Action Week 2008 (DEFRA)	10,000	-	10,000	-	-
Body Shop Foundation	10,000	-	8,028	1,972	-
Intern funding (CENEX)	2,000	-	1,600	400	-
Scottish Government	-	20,303	-	20,303	-
Noise Education Project (DEFRA)	-	32,000	19,931	12,069	-
Biomass Guidance (City of London Corporation)	-	6,101	-	6,101	-
Innovation in Europe's Noise Policy (European Transport and Environment)	-	4,069	-	2,035	2,034
Noise Action Week sponsorship (Institute of Acoustics)	-	1,000	-	-	1,000
Quiet Spaces Project (City of London Corporation)	-	10,000	-	-	10,000
Online Pollution Control Handbook (Environment Agency)	-	40,000	-	-	40,000
	<u>22,000</u>	<u>113,473</u>	<u>39,559</u>	<u>42,880</u>	<u>53,034</u>

5 ADJUSTMENT TO VAT INPUT TAX

This is the net amount of input VAT not recoverable and VAT under/over recovered in prior years.

6 PARTICULARS OF STAFF

The average number of paid employees during the year engaged in administration of the Charity's affairs was 12 (2007/8 - 10). Total staff emoluments for the year were £362,720 (2007/08 - £303,987). No employee received emoluments of more than £60,000.

7 PENSION COSTS

The Charity makes matching contributions of up to 7% of gross basic salary to individual employees' personal pension plans. Pension costs represent contributions payable by the company to those plans. Amounts paid in the year were £14,196 (2008 - £13,555).

8 TRUSTEES' REMUNERATION AND EXPENSES

No trustee received any remuneration. During the year five trustees were reimbursed travelling and accommodation expenses totalling £1,478 (2007/8, five - £1,926).

9 TANGIBLE FIXED ASSETS

	Group and Charity		Total £
	Freehold Property £	Office Furn/Equip £	
Cost or valuation at 1 April 2008	331,728	36,930	368,658
Additions	-	1,774	1,774
Cost or valuation at 31 March 2009	<u>331,728</u>	<u>38,704</u>	<u>370,432</u>
Accumulated depreciation at 1 April 2008	-	26,740	26,740
Charge for the year	-	6,627	6,627
Accumulated depreciation at 31 March 2009	-	<u>33,367</u>	<u>33,367</u>
Net book value at 31 March 2009	<u>331,728</u>	<u>5,337</u>	<u>337,065</u>
Net book value at 1 April 2008	<u>331,728</u>	<u>10,190</u>	<u>341,918</u>

The net book value as at 31 March 2009 represents tangible fixed assets used for direct charitable purposes.

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

10 INVESTMENT IN SUBSIDIARY

On 23 March 2000 the Charity formed a subsidiary company, Environmental Protection Trading Limited, which is registered in England and Wales. The investment represents the two subscriber shares of one pound each. This subsidiary company commenced trading on 1 April 2001.

11 DEBTORS

	Group		Charity	
	2009	2008	2009	2008
	£	£	£	£
Trade Debtors	100,839	91,055	49,932	14,380
Amounts owed by group undertakings	-	-	59,740	90,849
Prepayments and other debtors	292	7,513	292	2,244
Taxation	-	11,676	-	-
Accrued Income	9,985	8,322	9,985	8,322
	<u>111,116</u>	<u>118,566</u>	<u>119,949</u>	<u>115,795</u>

12 QUOTED INVESTMENTS

	Group and Charity	
	2009	2008
	£	£
Opening market value	27,514	39,580
Disposals at opening market value	-	(6,087)
Revaluations	<u>(5,132)</u>	<u>(5,979)</u>
Closing market value	<u>22,382</u>	<u>27,514</u>
Historical cost	<u>28,655</u>	<u>28,655</u>
Investment Income	<u>797</u>	<u>2,140</u>

Investments representing more than 5% of the portfolio's value are:

Unilever plc - 33.6%, Glaxosmithkline 13%, Morrison 19.4%, Compass Group - 8.3%, Rank Group - 5.7%, and, Whitbread plc - 16.3%

13 CREDITORS DUE WITHIN ONE YEAR

	Group		Charity	
	2009	2008	2009	2008
	£	£	£	£
Trade Creditors	4,197	-	3,390	-
Deferred income	92,830	40,031	57,904	25,401
Accruals and other creditors	17,138	16,983	8,536	7,291
Taxation	12,714	15,353	9,416	15,353
Mortgage repayments	20,364	20,364	20,364	20,364
	<u>147,243</u>	<u>92,731</u>	<u>99,610</u>	<u>68,409</u>

14 BORROWINGS

The Charity's mortgage borrowings in connection with the freehold property purchase and refurbishment and to assist with on going campaigns are scheduled for repayment in monthly instalments until 2015 as follows:

	Group and Charity	
	2009	2008
	£	£
Amounts repayable:		
Within one year	20,364	20,364
In more than one year but no more than two years	20,364	20,364
In more than two years but no more than five years	58,375	61,092
After more than five years	-	11,158
	<u>99,103</u>	<u>112,978</u>

The borrowings are secured by a mortgage over the freehold property and a charge over other assets. Interest is payable at 2% over Bank Base Rate.

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

15 OBLIGATIONS UNDER OPERATING LEASES

The amounts payable in the next year in respect of operating leases are shown below analysed according to the expiry date of the lease.

	Group		Charity	
	2009	2008	2009	2008
	Equipment	Equipment	Equipment	Equipment
	£	£	£	£
One year	-	-	-	-
Between two and five years	2,332	2,332	-	-
Amounts charged in the year	2,332	2,332	-	-

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fund balances at 31 March 2009 are represented by:			
Tangible fixed assets	337,065	-	337,065
Current assets	176,070	53,034	229,104
Creditors:			
Amounts falling due within one year	(147,243)	-	(147,243)
Amounts falling due after one year	(78,739)	-	(78,739)
Total net assets	287,153	53,034	340,187
Unrealised gains included above on investments	1,545	-	1,545

17 MOVEMENT IN FUNDS

	Unrestricted Funds	Restricted Funds
	£	(see Note 4) £
Incoming Resources	524,653	113,473
Outgoing Resources	(588,722)	(82,439)
Net Incoming Resources	(64,069)	31,034
Unrealised profit investment revaluation	(5,132)	-
	(69,201)	31,034
B/f from 1 April 2008	356,354	22,000
C/f at 31 March 2009	287,153	53,034

18 LIABILITY OF MEMBERS

In accordance with Clause 7 of the Memorandum of Association every member undertakes to contribute, in the event of the Charity being wound up, such amounts as may be required not exceeding one pound.

ENVIRONMENTAL PROTECTION UK

Notes to the Accounts for the year ended 31st March 2009

19 ENVIRONMENTAL PROTECTION TRADING LIMITED

The Charity owns the whole of the issued share capital of Environmental Protection Trading Limited, a company registered in England and Wales, number 3954726.

The subsidiary carries out conference, seminar and workshop organisation, publishing, and any other undertaking that the Directors consider financially viable that supports the aims and objectives of the Society.

All activities have been consolidated on a line by line basis in the SOFA. The total net profit is gifted to the Charity. A summary of the results of Environmental Protection Trading Limited is shown below:

	2009	2008
	£	£
Turnover	265,280	302,815
Cost of Sales	(110,801)	(138,860)
Gross profit	154,479	163,955
Administrative expenses	(118,782)	(98,049)
Profit on ordinary activities	35,697	65,906
Gift Aid donation to the Society	(35,697)	(65,906)
Taxation	-	-
Retained profit for the year	-	-
The aggregate of the assets, liabilities and funds was:		
Assets	107,377	115,176
Liabilities	(107,373)	(115,172)
Funds	4	4

20 EVENTS

Environmental Protection Trading Limited undertook during the year a number of conferences, workshops and seminars at various venues throughout the UK.